



For Office Use only
 Date Received: _____
 Payment: _____

June 17, 2012 – September 30, 2012

Today's Date: _____ Company/Business Name _____
 Responsible Person _____ Type of Vendor _____
 Phone (Day) _____ (cell) _____
 E-mail _____ (website) _____
 Address _____ City _____ State _____ Zip _____

Fees – please check all that apply:

- Full Market** (June 17-Sept 30) Deadline: May 18, 2012 **\$200.00** _____
First Half- Non Festival (June 17-Aug 5) Deadline: June 1, 2012 **\$145.00** _____
Second Half- Festival Package (Aug 12-Sept 30) Deadline: June 29, 2012 **\$165.00** _____
Drop-In Sundays: Deadline: 5 days prior to the market

Date	Amount	X	Date	Amount	X	Date	Amount	X	Date	Amount	X
June 17	\$25.00		July 15	\$25.00		August 12	\$50.00		September 9	\$25.00	
June 24	\$25.00		July 22	\$25.00		August 19	\$50.00		September 16	\$50.00	
July 1	\$25.00		July 29	\$25.00		August 26	\$25.00		September 23	\$25.00	
July 8	\$25.00		August 5	\$25.00		September 2	\$25.00		September 30	\$25.00	

Drop-In Subtotal _____

- Special Event Permit** (one-time fee) Due at the time of payment **\$10.00** _____
Electricity Utility Fee (one-time fee) Due at the time of payment **\$10.00** _____
Additional 10X10 Space (packages only) Due at time of payment **\$ 75.00** _____

Late Fees: One-time \$10 late fee assess for applications received after the deadline specified to each category: _____

* **Please note:** A \$30.00 No show fee will be charge if at least 72 hours notification is not given. Any vendor participating in the market all fees must be paid to participate in future markets.

Vendor spaces for Farm Vendors are approximately 10' x 20' long. Vendor spaces for all other vendor's are approximately 10' x 10'. How many do you wish to rent? _____

Booth Space Request: 1st Choice _____ 2nd Choice _____ 3rd Choice _____

TOTAL AMOUNT DUE: \$ _____

Describe the sales or activity you propose in detail. **ALL items sold or promoted MUST be listed.**
 (Please attach a separate sheet if necessary) _____

Describe any equipment that you will be using during the market (eg. Generator, charcoal grill, roaster...)

Paperwork needed in our office: Check off and return this entire sheet with all of the appropriate paperwork. Incomplete applications will not be accepted. To be placed in that week's market all paperwork and fees must be in our office and paid to the Town of Palisade no later than Wednesday at 4:30 PM or a \$10.00 late fee will be assessed. Vendors committing to the whole season will be placed first. All other vendors shall be placed on a first-come, first-serve basis.

EVERYONE:

_____ This Application
_____ Sales Tax License (__City __State) If Required

_____ **1st Week's Payment or Half Package**

FOOD VENDORS:

_____ Food Service License
_____ Liability Insurance

ARTS & CRAFTS:

_____ Photos of what you sell

NON-PROFIT ORGANIZATIONS:

_____ Copy of tax Exempt Status Letter

VINEYARD:

_____ Special Event Liquor Permit

ELECTRICITY REQUIRED? YES / NO

Type: _____ (Vendors are responsible for their own electric cords)

Before signing and submitting your application, please review the Rules and Regulations. Return your completed applications and payment to us as soon as possible to reserve your spot. We recommend that you make a copy of this form for your records before mailing it to us.

I am applying for a space in the Sunday Market. I have read and understand all of the rules put forth by the Market in the Rules & Regulations. I understand that there is a 72 hour cancellation policy -I agree to make this arrangement. **There will be a \$30.00 no show fee without at least 72 hours notice.**

*****Rainout policy: There are NO rainout refunds. The Market will go rain or shine.**

Hold Harmless / Indemnity Agreement

Participant agrees to hold harmless the Town of Palisade, its officers, employees and volunteers, from any claims for damage to property or injury to persons which may arise from, or be occasioned by, any activity carried on by me or by others in my control within the Palisade Sunday Market and to indemnify the Town of Palisade, its officers, employees and volunteers against any claim, loss judgment or action of any nature whatsoever, including reasonable attorney fees, that may arise from or be occasioned by any activity carried on by me or others in my control within the Palisade Sunday Market.

SIGNED: _____ **DATE:** _____

Thank you for being a part of our Palisade Sunday Farmer's Market!

Return this application to:

Town of Palisade
175 East 3rd Street
P.O. Box 128
Palisade, CO 81526
(970) 464-5602 phone
(970) 464-5609 fax
sbrooks@townofpalisade.org