

Park Use or Festival Permit



Park Requested:

- Riverbend Park
- Peach Bowl Park
- Veteran's Memorial Park

Applicant Information:

Name _____
Address _____
City/ State/ Zip _____
Telephone _____
Email _____

Other Groups involved with Event:

Name _____
Telephone _____
Description of Involvement _____

Name _____
Telephone _____
Description of Involvement _____

Name _____
Telephone _____
Description of Involvement _____

(Attach additional sheets if necessary)

SPECIFICS OF EVENT:

- General Admittance (Paid Entry)
 - General Admittance (Free Entry)
 - Invitation Only Event
- Number of attendees anticipated _____
Hours of Event _____
Traffic/Access _____
Sound/Light impact _____
Sanitary arrangements _____

Please explain the nature of event:

Requested Services*

- Park Camping
- Water/ Electric hookups
- Traffic/ Parking coordination
- EMS (Emergency Medical Services)
- Liquor license
- Other (Please specify) _____

REQUIRED: One plot plan showing all proposed structure location(s), parking layout, intended ingress/egress to the event, any elements which requires electricity or water, location of sanitary facilities, etc. If Plot Plan cannot easily illustrate the nature of the event, please include a Letter of Intent (LOI) which addresses: type of event, noise, sanitation, parking/access, light or visual impacts, hours of operation, and the time requested for usage of the park. See 'required fees and/or documentation' on following page.

*** Please review Park Service and Usage Policy**

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I hereby acknowledge that I have read this application and the information is correct; I agree to comply with any and all codes, ordinances, laws, regulations or restrictions which may apply. I understand that failure to comply may result in legal action, which may include but not necessarily be limited to closure of the event. I acknowledge the accuracy of any plot plan provided and further acknowledge that the burden for the accurate placement of any structure is my sole responsibility.

Applicant Signature _____ Date _____

Planning Approval _____ Date _____

Required Fees and/ or Documentation *

- | | |
|--|---|
| <input type="checkbox"/> Park Usage Fee | <u>To be determined based on scale of event,
Requested Services (Please See Park Service and
Usage Policy)</u>
_____ |
| <input type="checkbox"/> Letter of Intent | _____ |
| <input type="checkbox"/> Plot Plan | _____ |
| <input type="checkbox"/> Development Improvement Agreement | <u>Please see Town Planner</u>
_____ |
| <input type="checkbox"/> Project Review Master Sheet | _____ |
| <input type="checkbox"/> Park Usage Security Deposit | <u>Please see Park Service and Usage Policy to
determine amount</u>
_____ |

Total Fees Due
for reserved
Park Usage:

*** Listed Fees do not include any additional charges for
Legal/Engineering review, mailing or recording costs.**